





## Member Requirements

### Paperwork

- Member Responsibility Form
- Medical Release Form
- Liability Waiver
- Copy of Insurance Card
- Copy of State ID

### Financial Obligations

- Equipment Fees
- Tuition
- Camp Fees
- Late Fees
- Raffle Fundraiser

### Rules and Regulations

- Participation
- Code of Conduct
- Discipline
- Drug Policy

I (and my parents if under 18) have read this entire contract. I/we understand the full text and have sought clarification in any instance where the material is unclear. Having read and agreed to all of the above conditions, I am prepared to may full commitment to the Arsenal Drum and Bugle Corps.

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Member Signature

Date

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Parent Signature

Date

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**1. Schedule/Attendance Commitment** – Rehearsal attendance is strictly required for all members of Arsenal. Absence is only permissible when the director and staff are notified prior to rehearsal being missed. Academic and school music related absences are permitted, but members must communicate them to staff at the time of signing this contract. All personal time (such as vacations) should be scheduled in order to avoid conflict with rehearsals and performances.

Date	Event	Please List All Conflicts
December 10-11	Brass/Battery/Color Guard (El Paso, TX)	_____
February 26-27	Brass/Battery (El Paso, TX)	_____
Apr 30-May 1	Full Corps (El Paso, TX)	_____
May 28	Full Corps (El Paso, TX)	_____
June 27 – July 17	Full Corps/Season	_____

**2. Conduct and Discipline** – Members are expected to conduct themselves in a professional manner at all times, regardless of whether they are in rehearsal, attending a performance, or on personal time. Behavior unbecoming of a professional or otherwise contrary to the standards of Arsenal will not be tolerated and will result in disciplinary action or termination of membership. Insubordination to staff, volunteers, and student leadership will not be tolerated and will be grounds for immediate disciplinary action or termination of membership without refund.

**Equipment** – Arsenal provides equipment of its own and equipment that has been loaned to us by our partners for the benefit of our members. Members assume full responsibility for equipment they are issued, including being responsible for the full cost of replacing/repairing lost or damaged equipment. Members are expected to treat all equipment with the utmost care. Theft of Arsenal equipment is grounds for immediate termination of membership without refund, and members who are ejected for theft will be barred from future participation in all Arsenal programs.

**Personal Belongings** – Arsenal will not accept responsibility for lost, stolen, or damaged personal belongings of any member, staff, or volunteer.

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**Drugs/Smoking** – Arsenal follows a **zero-tolerance drug policy**. Smoking, vaping, and any other use of tobacco products is strictly prohibited. Marijuana use, including smoking, vaping, or “edibles” is also prohibited, even in states where Marijuana use is legal. Use of illegal or non-prescribed drugs is strictly prohibited. Members, including those who are of legal age, are not permitted to drink alcohol at any time. **Possession of alcohol, tobacco, or any illegal substance is grounds for immediate dismissal from the corps without refund.**

Prescription medication should be noted on your medical release form and the staff should be notified of any special medical conditions requiring medication.

**Housing Sites** – Members must follow the rules established by our hosts at our rehearsal/housing facilities. All facilities must be left in the same or better condition than which they were found. You will be required to help with various cleaning duties as designated by the staff and/or student leadership.

**3. Financial Commitment** – The financial commitment for Arsenal is contained in two parts, member fees and fundraising. Member fees consist of Tuition and Camp Fees and are required for participation in an APA ensemble. Another required part of the commitment is fundraising; members may elect to opt-out of the fundraising, but they will be assessed an additional fee for doing so.

**Tuition** - Tuition includes instruction, use of a uniform, use of Arsenal equipment, transportation/housing/meals on tour, competition entry fees, tickets to the Cheyenne, WY Show and Drums Along the Rockies in Ft. Collins, CO, and end of season banquet. The complete cost of Arsenal Tuition for 2022 will be no more than \$1,150 which includes summer program, camp fees and raffle ticket sales.

**Camp Fees** – Camp fees cover the cost of instruction, meals, use of Arsenal equipment, and facilities, during Arsenal Training Camps. Camp fees will be \$50 due by camp check-in. Payment for these camps **MUST** be made prior to inception of the camp. **NO EXCEPTIONS.** Participants will be turned away if their camp fee has not been paid.

**Late fees** - non-payment of fees may result in suspension and/or termination of your membership as well as late fees and interest charged to your account. Members who fail to pay the full tuition amount or to come to an agreement with Arsenal’s administration staff before tour will not be permitted to travel with the corps.

## 4. Payment Plan

**Camp Fees:** **\$50** if paid before or during check-in

**Tuition:** **\$1,150** due in full by June 20, 2020

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***\$100 late fee will be assessed if tuition is not paid in full as of May 22, 2020. Full Amount due June 1, 2020 if Tuition and late fees are not paid by this time, members will be forbidden to tour with the corps.***

## 2022 Fee Structure

<u>Date Tuition Installment Due</u>	<u>Amount</u>
10 Days of receiving Contract to secure your position	\$150.00
June 11, 2022 (Calendar Fundraiser)	\$962.00
June 20, 2022	\$38.00

Camp Fees include instruction, meals, use of Arsenal equipment and facilities.

The following is the preferred tuition payment plan for all members. This plan is established to ensure that payments are made on time and to provide parents/members a structured system to avoid having to pay the entire amount in one lump sum. We will accept payment online at any time, and in person at camps. We will send you an invoice every month that a payment is due, but you may also request an invoice at any time by emailing us at [contract@arsenalperformingarts.org](mailto:contract@arsenalperformingarts.org).

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### **Veteran Discount**

If you are a returning member, there is a \$50 per season discount applied to your Tour Fee that is removed from the final payment.

1-year veteran (Completed Marching)	\$50 discount
2-year veteran (Completed Marching)	\$100 discount

While members are encouraged to follow the payment plan outlined above to ensure that payments are manageable, they are also welcome to make any payment in advance. Additionally, any member who struggles to meet this payment plan is more than welcome to get in touch with us to see if an alternative plan can be created. PLEASE contact us with any concerns before turning in a signed contract.

For any question regarding payment plans, advance payments, or your account balance, please send an email to [contract@arsenalperformingarts.org](mailto:contract@arsenalperformingarts.org).

*Arsenal accepts major credit cards (3.65% fees apply), personal checks, or cash for payment of fees. All fees are non-refundable.*